



Leadership Communications Workshop

Building excellent communication throughout the public sector

- Purpose:** To build the communication skills of current and aspiring public sector leaders
Format: 1 full-day (9.00am - 4.30pm)
Date: Perth - December 18th, 2008
Venue: University Club Perth

Strong communication is central to effective leadership at all levels of the public sector. The **Leadership Communications Workshop** provides a valuable opportunity for current and aspiring public sector leaders to explore their own unique leadership style. The workshop also looks at effective negotiation methods and managing conflict and difficult situations.

What are the Australian Public Sector Leadership Forums?

The Australian Public Sector Leadership Forums (APSLF) build on the extensive work done throughout Australia between the National Leadership Institute (NLI), Workplace Training Advisory of Australia (WTAA) and hundreds of public sector agencies spanning federal, state and local levels. The APSLF has established a specific charter to support the development of leadership excellence at all levels of public sector business. The APSLF is managed from the NLI's Melbourne office and administers an increasing range of professional development programs designed to reflect the unique public sector experience.

Leadership Communications Workshop

Content Overview

Management and Communication Styles

Understanding one's own management and communication styles is essential to becoming an excellent communicator. Public sector managers at all levels often deal with diverse workforces and need to be in tune with the impact of their own approach.

Thoughtful Communication

Participants focus on communicating in ways that reflect the importance of understanding and managing the diverse needs of their work groups. The notion of thoughtful communication underpins open and considerate workplaces where leaders and groups work towards harmony and common objectives.

Negotiation Skills

This high impact interactive session provides an opportunity for participants to put their negotiation skills to the test. Participants then evaluate their strengths and weaknesses as negotiators and look at the seven principles for productive negotiations to produce strategies for ongoing development.

Managing Conflict

Conflict is a reality of all workplaces and can have enormous consequences for the individual, the group and the organisation. During this session, participants will learn practical techniques of dealing with conflict to maximise outcomes for both themselves and their teams.

Workshop Facilitator

Simon Brown-Greaves

Simon Brown-Greaves has worked extensively to develop leadership capacity throughout many of Australia's major public sector employers.

Following an early career in the public sector, Simon has established a reputation as one of Australia's foremost human resources consultants.

Through the Leadership Communications Workshop, Simon engages and challenges current and aspiring public sector leaders to consider the importance of their own communication patterns and choices.

Simon is the Chair of the National Leadership Institute and Group Managing Director of the Workplace Training Advisory of Australia.



Program

8.30 - 9.00	Registrations
9.00 - 10.30	Management and Communication Style
10.30 - 10.50	Morning tea provided
10.50 - 12.30	Thoughtful Communication
12.30 - 1.30	Lunch provided
1.30 - 3.00	Negotiation Skills
3.00 - 3.20	Afternoon tea provided
3.20 - 4.30	Managing Conflict

